

RUPERT J. SMITH LAW LIBRARY

May 3, 2024, Minutes

Present: Chairman, Michael J. Linn
Commissioner, Cathy Townsend
Jim Walker, Trustee
Jim Wilder, Trustee
Lainey Francisco Trustee
Nora Everlove, Librarian

Guests: Lt. Harbin, SLC Sheriff's Office
Sgt. LeBeau, SLC Sheriff's Office

I. MEETING CALLED TO ORDER:

II. Chairman, Michael J. Linn calls the meeting to order. The above Trustees were present at the meeting.

III. MINUTES:

Meeting Minutes for the January meeting were distributed. Trustee Wilder Motions to approve the Minutes Trustee Walker seconds the Motion and the Motion is unanimous, carried, and approved.

MOTIONS:

Trustee Wilder Motions to approve the Financial Report. Trustee Wilder seconds the Motion, and the Motion is unanimous, carried, and approved.

Trustee Walker Motions to Approve the Librarian Report. Trustee Wilder seconds the Motion, and the Motion is unanimous, carried, and approved.

Trustee Walker Motions to approve the Public Speaker Request Form. Trustee Wilder seconds the Motion and the Motion is unanimous, carried, and approved.

Trustee Walker Motions to have an entry point on the Agenda for Board Member's Discussion. Trustee Wilder seconds the Motion and the Motion is unanimous, carried, and approved.

IV. DISCUSSION POINTS:

- Minutes from the January 2024 Meeting
- Librarian's Report
- Financial Report
- Attendance Report
- Board Members Discussion - Matters not on Agenda
- Amendment of County Surcharge Ordinance
- Amendment Patron Code of Conduct and Enforcement

- Public Records Request Form
- Public After Hours Access
- Future Meeting Dates:
 - July 12, 2024
 - September TBD
- Public Comment

V. NEW and OLD BUSINESS:

Librarian Report:

The library had a couple of good months. Nora states, there were no issues with the Patron who was causing problems in the library. The last incident was in February, and she was asked to leave and if she continues to cause issues she will be trespassed. There has been live CLE every month since January. Steve Hoskins will be one of the speakers this month. Jen has been having monthly staff meetings. The library also has a new employee so now we have 7 part-time employees.

Financial Report:

Nora stated February's total revenues were \$30,000.00 this has been the best month since October. The reason is that the library received a generous donation from Doug Gonano's family. Year to date shows \$141,000.00 which includes the donation. The budget calls for approx. \$320,000.00. The fund balance shows approximately \$280,000.00.

Attendance Report:

Nora stated the attendance numbers were back up in March and April at the Paula Lewis Library even though the hours of operation were cut. March was a good month for the Fort Pierce facility but April was down.

Amendment to County Surcharge Ordinance:

The County Surcharge Ordinance has been approved.

Patron Code of Conduct and Enforcement:

The Patron Code of Contact and Enforcement was approved by all Members of the Board. Trustee Walker will prepare the Resolution Adopting.

Public Records Request:

The Public Records Request Form was approved by all Board Members.

Adoption of Rules Relating to Public Comment:

Rules relating to Public Comment were discussed and any person from the public who wishes to speak at the library meeting, may fill out the request form and submit it to the librarian or the library's secretary to have it added to the Meeting Agenda.

Public After Hours Access:

Lt. Harbin and Sgt. LeBeau discussed their concern of after-hours access to the public. They believe this is a security risk and they do not have the resources for coverage to monitor. They ask that we limit after-hour access to attorneys only. Trustee Walker makes a Motion to approve their request and will draft Proposed Resolution Adopting

Future Meeting Dates:

July 12, 2024, at 2:00 p.m.

As there were no further topics the meeting was, adjourned.

Dated and signed by the following Trustees this ____ day of _____,
_____.

Chairman, Michael J. Linn

Commissioner, Cathy Townsend

Trustee, Lainey Francisco

Trustee, Jim Walker