

RUPERT J. SMITH LAW LIBRARY

October 25, 2024, Meeting Minutes

Present: Chairman, Michael J. Linn
Commissioner, Cathy Townsend
Jim Wilder, Trustee
Jim Walker, Trustee
Alexandre Nelson, (Sitting in for Wendy Diaz)
Nora Everlove, Librarian
Sgt. Ronald Messina (Court Security)
Maritza Stonebraker for J. Gaines (Accountant for RJSLL)

I. MEETING CALLED TO ORDER:

II. Chairman, Michael J. Linn calls the meeting to order. The above Trustees were present at the meeting.

III. MINUTES:

Meeting Minutes for the August 2024, meeting was distributed. A Motion was brought forth and the Motion is unanimous, carried, and approved.

MOTIONS:

Motion was made to defer the Financial Report to the next meeting.

Motion was made to approved Attendance Report. Motion passed unanimously.

Motion was made to approve Resolution 2024-2 (Resolution Setting Out Policy for After Hours Access) with amendment to remove Court Security's Responsibility to distribute the access cards. Motion passed unanimously.

IV. DISCUSSION POINTS:

- Chair called for Public Comment - No Comment
- Minutes from the August 2024 Meeting
- Attendance Report
- Financial Report
- After Hour Access - Resolution Setting Out Policy
- Board Members Discussion - Matters not on Agenda
- Future Meeting Dates:

V. **NEW and OLD BUSINESS:**

Financial Report:

Motion was made to defer the Financial Report to the next meeting when the final figures are in place.

Attendance:

The October attendance figures for the Fort Pierce location were low because the report was for a partial month. South County is only open one day a week so attendance there is up and down. Motion made to approve Attendance Report.

After Hours Access Adopted Resolution:

Sgt Messina from Court Security informed the Trustees that they do not agree with the Resolution, that they do not give out the access cards they can only activate them if the attorney is approved by the library. Trustee Walker made a Motion to amend the current Resolution to remove Court Security as the distributor of the afterhours access cards. Court Security will activate the cards once the library informs them as to whether the Attorney is approved and shows proof that their office is located within the 19th Circuit. Trustee Walker to send an Amended Resolution.

Auditor:

Maritza Stonebraker attended the meeting to discuss the Audit and to answer any questions the Trustees might have.

Board Members Discussion - Matters not on Agenda:

Trustee Walker inquired about the status of the new Judicial Campus. Commissioner Townsend responded stating it will not be completed for approximately 5 years.

Future Meeting Dates:

January 10, 2025, at 2:00 p.m.

As there were no further topics the meeting was, adjourned.

Dated and signed by the following Trustees this ____ day of _____,
_____.

Chairman, Michael J. Linn

Commissioner, Cathy Townsend

Trustee, Jim Wilder

Trustee, Jim Walker