

IN THE CIRCUIT COURT OF THE
NINETEENTH JUDICIAL CIRCUIT
IN AND FOR INDIAN RIVER, MARTIN
OKEECHOBEE AND ST. LUCIE COUNTIES

ADMINISTRATIVE ORDER 91-1

RE: JURY MANAGEMENT

Pursuant to Chief Justice Leander J. Shaw's Administrative Order of October 8, 1990, the following procedures are implemented for the Nineteenth Judicial Circuit:

A. This Order creates the Nineteenth Judicial Circuit Jury Management Committee. The Committee shall be cochaired by Circuit Judge Robert Makemson and Indian River County Judge Joe A. Wild with members consisting of the Clerk of the Court of each County in the Circuit (or their designee) and Senior Deputy Court Administrator Tom Willis.

The committee shall report to the Chief Judge by March 1, 1991 on the progress made to reduce juror costs in each County. The committee shall also monitor the use of standard jury panels, and report on the possibility of utilizing single day impanelment, multiple voir dire, consolidation of trial starts and/or staggered trial starts. The Committee shall also establish a written juror excusal policy for the Circuit.

B. In accordance with the Chief Justice's Order, effective January 1, 1991 each Clerk of the Court shall provide the Court Administrator's Office with the Summoning yield computation worksheet, the jury panel usage record, and the jury system management report on a weekly basis unless otherwise ordered. These forms are attached to this order.

C. Each Clerk of the Court shall base the number summons issued on the average summoning yield to provide the following standard panel sizes:

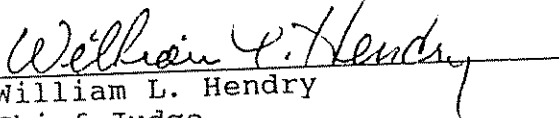
1.	Capital cases (death penalty).....	50
2.	Twelve person Juries/Life Felonies.....	30
3.	Circuit Criminal.....	22
4.	Circuit Civil.....	16
5.	County Court.....	14

The presiding judge of a multiparty or special circumstance case shall notify the Clerks office of the need for increased panel size. Such increased panel size shall be based on the standard panel for that type of case plus the additional peremptory challenges.

D. Each Judicial Assistant is to notify the appropriate person in the Clerk's office by 4:30 PM. as to the need for jurors on the next work day.

No juror or jury panel in a courtroom is to be released from further service without first checking with the Jury Management Clerk as to jurors needed by other judges, otherwise, all jurors are to be returned to the jury assembly area for either further use or dismissed by the Clerk of the Court.

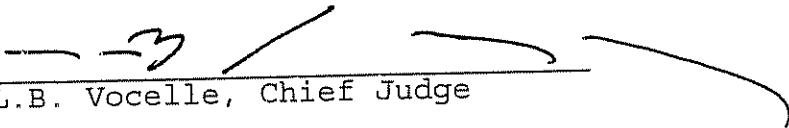
DONE AND ORDERED in quadruplicate at Okeechobee, Okeechobee County, Florida this 7th day of January 1991.


William L. Hendry
Chief Judge

7. Jurors that report to the courtroom for jury service are to be excused from any further service that week unless selected to sit on a trial. In addition, the use of back-up panels is to be discontinued.
8. Judges shall encourage all parties concerned that notification of settlements or plea agreements should be timely in an effort to effectively cut costs by reducing the number of jurors to be called for service.
9. Each judge should minimize the number of non-statutory excusals granted during jury selection.
10. Judges should not excuse any unused jurors unless the Jury Clerk has indicated that the jurors are not needed in any other courtroom.
11. Jury Clerks shall summons a panel of 35 jurors for each judge for each trial week, unless notified of an unusual situation pursuant to paragraph #4 of this order.

DONE AND ORDERED in quadruplicate, at Vero Beach, Indian River County, Florida this 13 day of ~~February~~, 1995.

March



L.B. Vocelle, Chief Judge