

IN THE CIRCUIT COURT OF THE NINETEENTH
JUDICIAL CIRCUIT IN AND FOR INDIAN
RIVER, MARTIN, ST. LUCIE AND
OKEECHOBEE COUNTIES, FLORIDA

In re:

COURT FILES)

ADMINISTRATIVE ORDER

_____)
No. 89-7

In order to make uniform the existing general practice within the Nineteenth Circuit, it is

ORDERED that:

(1) No court file shall be removed from the office of the Clerk of Circuit Court without a specific written order. Such an order will normally be requested of a Judge of the Court involved. However, in the absence of a Judge of that Court, any Circuit Judge or County Judge may enter such an order. A time before which the file will be returned will be set forth in each order.

(2) The Clerk will permit court files to be examined within his or her office during normal office hours. Reasonable facilities will be provided for this purpose.

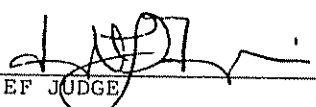
(3) The Clerk will provide a supply of forms to be used pursuant to this Order and will assist persons so requesting in completing them.

(4) Any person removing a court file without such an order, or any person removing a court file with or without such order who removes or mutilates any portion of the file or who fails to return it within the designated time, shall be guilty of contempt.

(5) Any Circuit or County Judge within the Nineteenth Circuit or his or her Judicial Assistant or any Court Administrator, Deputy Court Administrator or his or her secretary may remove any court file without order of court and is exempt from the provisions of this order as are the Clerk and Deputy Clerks.

(6) This order supersedes Administrative Order 79-1 (same subject).

DONE AND ORDERED at Stuart, Martin County, Florida, this 6th day of November, 1989, in quadruplicate.



CHIEF JUDGE