

IN THE CIRCUIT COURT OF THE  
NINETEENTH JUDICIAL CIRCUIT  
IN AND FOR INDIAN RIVER,  
MARTIN, OKEECHOBEE AND ST.  
LUCIE COUNTIES.

ADMINISTRATIVE ORDER 89-6

IN RE: CERTIFICATION OF PROCESS SERVERS

Pursuant of Florida Statute 48.27 and 48.29 the following procedures will be followed to Certify and Re-Certify those persons designated by the Chief Judge to serve initial Nonenforceable Civil Process on a person found within this Circuit when a civil action has been sited against such person in the Circuit or County Courts of this Circuit. In addition the person so designated may serve foreign process in this Circuit.

Any person wishing to apply for Certification or Re-Certification shall obtain an application packet from the Court Administrator's Office in the St. Lucie County Courthouse, Fort Pierce and returning the completed packet to the Court Administrator's Office.

Effective October 15, 1989 each applicant for Certification or Re-Certification will be charged a processing fee of Twenty Five Dollars (\$25.00) payable to "Douglas Dixon, Clerk of the Court" with a notation on the bottom of the check "Process Server Fee". The funds collected will be distributed at the end of the Counties' fiscal year to the individual Counties of the Nineteenth Judicial Circuit based upon each County's population as a percentage of the total Circuit population, the above division of funds being made pursuant to an inter-local agreement.

Each Certification is effective for one year from the date of the Administrative Order Certifying the Process Server. The Clerks of the Court of this Circuit are authorized and directed to issue an identification card to each certified Process Server bearing his/her identification number, printed name, signature, photograph, Seal of the Circuit Court, and an expiration date which shall be one year from issuance, assuming such identification cards are available. The Clerks may charge a reasonable fee for this service.

DONE AND ORDERED in quadruplicate at Stuart, Martin County, Florida this 6<sup>th</sup> day of October 1989.

  
DWIGHT V. GEIGER,  
CHIEF JUDGE