

IN AND FOR THE NINETEENTH JUDICIAL
CIRCUIT OF FLORIDA

ADMINISTRATIVE ORDER
85- 2

IN RE: PERIODIC ALIMONY AND CHILD SUPPORT COLLECTION AND
ENFORCEMENT

ORDER

Implementing Chapter 84-110, Laws of Florida, it is ORDERED
that:

CENTRAL GOVERNMENTAL DEPOSITORY

1. The office of the Clerk of Circuit Court in each county shall be the central governmental depository to receive, record, and disburse all payments for alimony and child support.

ADMINISTRATOR OF THE ENFORCEMENT SYSTEM

2. The Clerk of Circuit Court in each county and his designated deputies shall act as Enforcement Administrator and shall have the authority to contract with the Department of Health and Rehabilitative Services or a contract attorney or the County Attorneys for the handling of support enforcement cases. Such contracts shall be designed to secure all available federal funding.

FORMS

3. The attached forms shall be sufficient to comply with the required procedures under Chapter 84-110, Laws of Florida.

ORDERS FOR ALIMONY
OR SUPPORT OR ENFORCEMENT

4. (a) With respect to any order requiring the payment of alimony, child support or any arrearage thereon entered on or after January 1, 1985, unless the provisions of Section 61.08(3)(c) or 61.13(3), Florida Statutes (1984) apply, the order shall direct that said payments shall be made through the central governmental depository.
(b) With respect to the orders entered on or after January 1, 1985, which do not require payment through the central governmental depository, either party may subsequently apply directly to the central governmental depository to activate participation in the depository program (Forms CGD-1 & 2) or the Court may so order in any subsequent proceeding.
(c) With respect to orders entered prior to January 1, 1985, either party may petition the Court for a modification order requiring future payment through the central governmental depository (Form CGD-3) with income deduction provisions. If it appears that an arrearage is owed at the time of the requested modification, the Court shall conduct a hearing to determine the arrearage with notice to Respondent.
(d) One payments are ordered through the central governmental depository, the parties jointly may later request the Court to modify the support order to allow direct payments to the Payee (Form CGD-4).
5. Any order or judgment for payment of alimony, child support or arrearage through the central governmental depository entered on or after January 1, 1985, except a temporary order, shall contain the following provisions:

IT IS FURTHER ORDERED that (Respondent/Payor) shall promptly notify the Clerk of Court of all changes in his or her mailing and residence address, and all changes in the name and address of his or her employer.

IT IS FURTHER ORDERED that upon (Respondent/Payor) falling in arrears on any support payment, the Clerk of Court is authorized to summons (Respondent/Payor) to appear and give a sworn statement as to his or her current employment status and sources of income. (Respondent/Payor) may be summoned to appear before the Clerk by sheriff service or by registered mail, return receipt requested, and the cost thereof shall be reimbursed by (Respondent/Payor). Failure of (Respondent/Payor) to appear before the Clerk after being properly summoned, shall be deemed in contempt of court and punished as such.

IT IS FURTHER ORDERED and ADJUDGED that the (child support/alimony) payments ordered herein are subject to further orders of this Court for income deduction pursuant to Section 61.181, Florida Statutes (1984). Upon the payment of any support ordered herein becoming delinquent more than 30 days, the Clerk of Court shall promptly apply for an order of income deduction, if appropriate, or enforce the terms of this order by any civil or criminal remedies available by law.

All such orders or judgments shall also clearly state the date payments are to begin and the amount of each type of support or arrearage payment ordered. Judges should refrain from using language providing for cost of living adjustments because the Enforcement Administrator will have no practical way of calculating each adjustment.

6. In addition to and together with any order for payment of support or alimony, to the central governmental depository (except a temporary order) a memorandum to the Clerk (Form CGD-5) must be attached to such order and forwarded to the central governmental depository. The Enforcement Administrator shall not be responsible for enforcing any support order until the information in the memorandum is supplied.

PROCEDURE

With respect to alimony, child support and arrearage payments payable to the central governmental depository, the following shall apply:

7. Upon any periodic support or arrearage payment becoming 30 days past due, the Enforcement Administrator shall summons (Form CGD-6) the Respondent to appear before him or his designated deputy to give a sworn statement (Form CGD-7) as to his current employment status and sources of income. The Respondent may avoid a personal appearance before the Enforcement Administrator by providing a sworn statement containing all the requested information (Form CGD-7) in advance of the time scheduled for his appearance. Service of the summons to appear may be accomplished by sheriff service or by registered mail, return receipt requested. Failure to comply with a duly served summons should be promptly brought to the Court's attention for further action.
8. When it is verified that Respondent is employed while support payments are delinquent, the Enforcement Administrator should proceed as follows:
 - a) Notice To Payor Of Delinquency (Form CGD-8) shall be served on Respondent by sheriff service or registered mail, return receipt requested.

the Clerk shall charge Respondent \$10.00 for service of the notice of delinquency and \$10.00 for service of the income deduction order. The Court in its discretion shall assess attorney's fees and costs against a delinquent obligor.

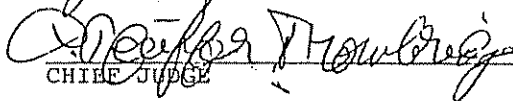
FUNDING

15. Until such time as the enforcement program becomes self-supporting through federal funding and fees, the enforcement system shall be provided by each Board of County Commissioners with sufficient office space, legal and other professional, clerical and stenographic assistance as is required by Section 61.181(6), Florida Statutes (1984).

1974 ADMINISTRATIVE ORDER

16. The previous Administrative Order dated July 23, 1974, on support enforcement proceedings shall remain in effect to enforce support orders issued prior to the date of this order until such time as those prior orders are modified for payment through the central governmental depository with income deduction provisions.

Done and Ordered at Stuart, Martin County, Florida, in quadrupli-cate, this 25th day of January, 1985.


CHIEF JUDGE

Copies hereof furnished to:

All Circuit Judges
All Acting Circuit Judges
All Clerks of Court
All Boards of County Commissioners
Robert E. Stone, State Attorney
Osborne O'Quinn, H.R.S. Attorney
David B. Douglass, Court Administrator

CASE NO: _____

In Re: The Marriage of:

Petitioner,

and

AFFIDAVIT AND REQUEST FOR PARTICIPATION
IN CENTRAL GOVERNMENTAL DEPOSITORY
PROGRAM

Respondent.

STATE OF FLORIDA
COUNTY OF _____

Before the undersigned authority personally appeared the
affiant who, having been first duly sworn, deposes and says:

PAYOR

1. NAME: _____ DOB: _____
SOCIAL SECURITY # _____ PHONE: _____
ADDRESS: _____ ZIP CODE: _____
2. PLACE OF EMPLOYMENT: _____
ADDRESS: _____
ZIP CODE: _____ PHONE: _____
3. OTHER SOURCES OF INCOME: AMOUNT: _____ PAYABLE: _____
A. _____
B. _____

PAYEE

4. NAME: _____ DOB: _____
SOCIAL SECURITY # _____ PHONE: _____
ADDRESS: _____ ZIP CODE: _____

5. The order of this Court dated _____, required payor to pay affiant (Payee) directly, as child support/ alimony, the sum of \$ _____ each (pay period) _____, with the first payment due on _____.
6. Payor is presently in default in these payments and is in arrears in the amount of \$ _____ including the payment due _____.
7. Under the statutory provisions authorizing the same, affiant now requests to participate in the central governmental depository program and asks that, in accordance with the mandate of the governing statute, effective immediately, the payor be notified to make all future payments required by the above cited order to the central governmental depository.

SWORN TO and SUBSCRIBED
before me this _____
day of _____,
19____.

AFFIANT'S SIGNATURE
DATE: _____

NOTARY PUBLIC/DEPUTY CLERK

CASE NO: _____

In Re: The Marriage of:

Petitioner,

and

NOTICE TO PAY THROUGH CENTRAL
GOVERNMENTAL DEPOSITORY

Respondent.

IN COMPLIANCE WITH THE PROVISIONS OF THE LAWS OF THE STATE OF
FLORIDA APPLICABLE IN YOUR CASE, AT THIS TIME I AM REQUIRED TO
AND DO HEREBY NOTIFY AND ADVISE YOU THAT:

1. By affidavit properly filed in this office (name) _____
requests participation in the central governmental depository
program. Having met the statutory criteria, this request has
been approved.

2. Effective immediately, you must make all future court
ordered payments of child support/alimony in this case to the
central governmental depository at this address:

(Clerk's name and address)

3. The law imposes a fee for payment through the central
governmental depository. This fee must be paid in addition to
and together with each of your Court ordered payments. In your
case, this fee will be \$ _____.

4. This payment may be made in person at the central governmental
depository from 8:00 A.M. to 5:00 P.M. beginning _____
and on each (pay period) _____ thereafter, to be paid by
money order or cashier's check made out and mailed to the Clerk
at the above address.

FAILURE TO COMPLY WITH THIS DIRECTION WILL RESULT IN FURTHER COURT
PROCEEDINGS.

I HEREBY CERTIFY that a copy has been furnished to Respondent
by sheriff's service/Registered Mail, return receipt requested,
on the date indicated on the return.

CLERK, CIRCUIT COURT

BY: _____
Deputy Clerk

IN THE CIRCUIT COURT IN AND FOR
_____ COUNTY, FLORIDA

CASE NO: _____

In Re: The Marriage of:

Petitioner,

and

Respondent.

SUMMONS TO APPEAR

TO:

YOU ARE HEREBY NOTIFIED that you are currently in arrears in (alimony/child support) payments previously ordered by the Court, and you are required to personally appear before the Clerk of Court, _____, or his designated deputy, on _____ at _____ o'clock ____ .M. in Room _____, _____ County Courthouse, to give a sworn statement as to the name and address of your current employer and the amount and sources of any income you are presently receiving.

You may avoid a personal appearance by providing the Clerk of Court with complete information on the attached form, which must be notarized and returned to the Clerk of Court before the date and time designated above.

YOU ARE ADVISED THAT FAILURE TO COMPLY WITH THIS SUMMONS WILL BE CONSIDERED AS CONTEMPT OF COURT AND MAY RESULT IN YOUR ARREST.

I HEREBY CERTIFY that a true copy of the above has been served on Respondent by (sheriff service/registered mail, return receipt requested) on the date indicated on the return.

CLERK OF COURT

BY: _____
DEPUTY CLERK

IN THE CIRCUIT COURT IN AND FOR
COUNTY, FLORIDA

CASE NO:

Petitioner,

vs.

NOTICE TO PAYOR OF DELINQUENCY
AND INTENT TO SEEK INCOME
DEDUCTION ORDER

Respondent.

_____ /

IN COMPLIANCE WITH THE PROVISIONS OF THE LAWS OF THE STATE OF FLORIDA APPLICABLE IN YOUR CASE, AT THIS TIME I AM REQUIRED TO . AND DO HEREBY NOTIFY AND ADVISE YOU THAT:

1. According to the records of this office, you are delinquent in your court ordered payments of child support/alimony. As of the date of this notice, you owe a total of \$ _____, with another payment of \$ _____ due _____, 19 ____.

This delinquent amount is calculated as follows:

- \$ _____ child support/alimony owed since order of _____ (date) _____.
- \$ _____ arrearage owed prior to order of _____ (date) _____.
- \$ _____ past public assistance ordered paid.
- \$ _____ delinquency fee.
- \$ _____ other: _____
- \$ _____ total

2. Unless the sum of \$ _____ is paid in full by cash, money order or certified or cashier's check at the central governmental depository: _____ (name of Clerk and address) _____, within fifteen (15) days of receipt of this notice, the Clerk of Court as Enforcement Administrator shall apply to the Court for an order without further notice to you, directing your employer to periodically deduct from you wages an amount up to fifty percent (50%) of your net earnings, as payment on your support obligation.

3. If your employer is ordered to deduct your child support/alimony payment from your wages, he may charge you an additional sum not to exceed \$ _____ on each deduction payment as reimbursement for his costs.

4. WITHIN 15 DAYS OF THE RECEIPT OF THIS NOTICE, YOU MAY REQUEST A HEARING BEFORE THE COURT TO CONTEST THE INCOME DEDUCTION; however, it may be contested only on the ground of mistake of fact, which would include, but not be limited to, errors in the amount of current child support/alimony owed, errors in the amount of accrued arrearage, or mistaken identity.

I HEREBY CERTIFY that a copy of this notice to payor has been furnished to Respondent by sheriff's service/Registered Mail, return receipt requested, on the date indicated on the return.

CLERK, CIRCUIT COURT

BY: _____
Deputy Clerk

Affiant further swears or affirms that he/she has completely

disclosed all information requested above.

AFFIANT

SWORN TO and SUBSCRIBED before

me this ____ day of _____,

19____.

NOTARY PUBLIC

NOTE: TO AVOID A PERSONAL APPEARANCE BEFORE THE CLERK OF COURT,
RETURN THIS AFFIDAVIT TO THE CLERK BEFORE THE DATE INDICATED
ON YOUR SUMMONS TO APPEAR.

IN THE CIRCUIT COURT IN AND FOR
COUNTY, FLORIDA

CASE NO:

Petitioner,

vs.

INCOME DEDUCTION ORDER

Respondent.

_____ /

This order is issued under the authority and provision of the laws of the State of Florida requiring it to be made in addition to any order of child support or alimony, to assist the central governmental depository in the enforcement of such order; the responsible party now being in arrears in the amount of \$ _____ as of the date of this order, it is therefore ORDERED and ADJUDGED as follows:

1. _____ (Employer) (shall deduct from all monies due and payable to _____ (Respondent), the entitlement to which is based upon, but not limited to, remuneration for the present or past employment, compensation, dividends, royalties or trust funds, pensions, worker's compensation, or trust accounts, the sum of \$ _____ each _____ and the first such payment shall be due _____ and on each _____ thereafter. However, in no event during the deduction period shall the amount deducted pursuant to this order exceed 50% of Respondent's earnings remaining after all deductions required by law.

2. This amount is calculated as follows:

\$ _____ current child support/alimony payment
\$ _____ arrearage payment
\$ _____ depository fee
\$ _____ other: _____
\$ _____ total

3. After _____ payments of \$ _____, the arrearage will be paid and the total amount deducted of \$ _____ then shall be reduced to \$ _____.

4. All amounts deducted shall be forwarded to:

5. In addition to the above, a sum not to exceed \$ _____ also may be deducted by the employer on each deduction payment as reimbursement for his costs incurred.

6. Payment of monies pursuant to this order, to the extent thereof, shall fulfill the obligation of the employer, former employer, or other person or agency under any contact with the responsible party for remuneration and no liability shall be incurred as a result of such payment.

7. The income deduction provided herein shall be applicable whether the deduction is to be paid presently or in the future and shall continue in force and effect until released in writing by the depository or the Court.

8. The provisions of this order shall become binding on the employer two weeks after date of its receipt.

9. Any person or agency failing to honor this income deduction order is liable for an amount equal to 100 percent of the amount of the income deduction, plus costs, interest and reasonable attorney's fees.

10. IT IS UNLAWFUL FOR ANY EMPLOYER TO DISCHARGE OR OTHERWISE DISCIPLINE AN EMPLOYEE DIRECTLY OR INDIRECTLY AS A RESULT OF AN INCOME DEDUCTION ORDER. THE EMPLOYER IS ORDERED TO ADVISE THE CLERK OF THE CIRCUIT COURT IF RESPONDENT'S EMPLOYMENT IS TERMINATED FOR ANY REASON.

Done and Ordered this ____ day of _____, 19__.

JUDGE, CIRCUIT COURT

CASE NO: _____

In Re: The Marriage of:

Petitioner,

and

NOTICE OF SERVICE OF INCOME
DEDUCTION ORDER

Respondent.

_____ /

IN COMPLIANCE WITH THE PROVISIONS OF THE LAWS OF THE STATE OF FLORIDA APPLICABLE IN THIS CASE, AT THIS TIME I AM REQUIRED TO AND DO HEREBY NOTIFY AND ADVISE YOU THAT:

1. By order of Court, the responsible party, your employee: _____, was required to pay child support/alimony to the central governmental depository of this county. These payments have not been made as ordered and now are delinquent. The responsible party has been notified of this arrearage and has been given an opportunity to pay the amount owed, but has failed to do so.

2. As directed by the laws of the State of Florida, the central governmental depository now serves you, the responsible party's employer or former employer, comptroller or disbursing officer of a pension fund, the State of Florida or a political subdivision thereof, or the United States, the attached Income Deduction Order, for your compliance therewith.

3. These laws provide also that "any person or agency failing to honor a duly executed income deduction order is liable for an amount equal to 100 percent of the amount of the income deduction, plus costs, interest, and reasonable attorney's fees." They further provide that no employer or other person providing or administering a salary or other income to a responsible party shall discharge or otherwise discipline said person on a direct or indirect result of an Income Deduction Order.

I HEREBY CERTIFY that a copy has been furnished to the person, firm, agency, office or political subdivision to whom this notice is directed by sheriff's service/Registered Mail, return receipt requested, on the date indicated on the return.

CLERK, CIRCUIT COURT

BY: _____
Deputy Clerk

IN THE CIRCUIT COURT IN AND FOR
COUNTY, FLORIDA

CASE NO:

Petitioner,

vs.

Respondent.

_____ /

NOTICE OF CONTEST TO
INCOME DEDUCTION AND
REQUEST FOR HEARING

STATE OF FLORIDA
COUNTY OF _____

The undersigned affiant received the Notice To Payor of Delinquency on _____, and hereby notifies the Court that he/she contests the Enforcement Administrator's intent to obtain an income deduction order on the grounds that there is a mistake of fact as follows: (mark at least one)

- ___ there is an error in the current child support owed;
 - ___ there is an error in the amount of arrearage accrued;
 - ___ the undersigned is not the person ordered by the Court to pay the support the Enforcement Administrator is seeking to deduct;
 - ___ other: _____
- _____
- _____

The undersigned further requests a hearing on this matter within 30 days of the date the Notice To Payor of Delinquency was served on the undersigned.

AFFIANT

SWORN TO and SUBSCRIBED before
me this ____ day of _____,
19____.

NOTARY PUBLIC/DEPUTY CLERK

THIS FORM MUST BE FILED WITH THE CLERK OF COURT NO LATER THAN FIFTEEN DAYS FROM THE DATE YOU WERE SERVED WITH THE NOTICE TO PAYOR OF DELINQUENCY.

CASE NO: _____

In Re: The Marriage of:

Petitioner,

and

_____, NOTICE OF RELEASE FROM INCOME
DEDUCTION ORDER

Respondent.

Effective immediately upon receipt of this notice, and by authority of either of the undersigned, you are released from the obligation to deduct child support/alimony payments from remuneration for present or past employment, commissions or bonuses, retirement benefits, pensions, worker's compensation, dividends, royalties or trust account of _____, as required by order of this Court dated _____, until further notice from the Court.

JUDGE, CIRCUIT COURT

CERTIFICATE

I HEREBY CERTIFY that a copy has been furnished to the person to whom this notice is directed this _____ day of _____, 19____.

CLERK, CIRCUIT COURT

BY: _____
DEPUTY CLERK

IN THE CIRCUIT COURT IN AND FOR
_____ COUNTY, FLORIDA

CASE NO: _____

In Re: The Marriage of:

Petitioner,

and

Respondent.

_____ /

CERTIFICATION OF DELINQUENCY AND
MOTION FOR ADJUDICATION OF CONTEMPT

Under penalty of perjury, the undersigned Enforcement Administrator hereby certifies that according to court records Respondent is in arrears in (alimony/child support) as ordered by the Court on _____, 19____, in the amount of \$ _____ as of _____, 19____.

Therefore, the undersigned moves the Court for an order adjudging Respondent in contempt of court.

I HEREBY CERTIFY that a true copy of the above has been served on Respondent by (sheriff service/registered mail, return receipt requested) on the date indicated on the return.

ENFORCEMENT ADMINISTRATOR

Dated: _____

CASE NO: _____

In Re: The Marriage of:

Petitioner,

and

NOTICE OF HEARING

Respondent.

_____ /

TO:

A Motion For Adjudication of Contempt has been filed before this Court alleging that you are in default in the sum of \$ _____ on the support payments previously ordered by the Court. In addition to that, support in the amount of \$ _____ will accrue from the date the motion was filed until the date of the hearing scheduled below. Court costs in the amount of \$ _____ have been incurred by the motion.

YOU ARE DIRECTED TO PAY the amount of \$ _____ to the Clerk of Court for _____ County on or before _____, 19 _____. UPON YOUR FAILURE TO PAY \$ _____ AS REQUIRED,

YOU ARE ORDERED to appear personally and show cause before Judge _____ on the ____ day of _____, 19 ____, at _____ o'clock ____M. at Room _____, _____ County Courthouse, _____, Florida, why you should not be adjudged in contempt of this Court.

You are advised that the undersigned, as Enforcement Administrator, has made a prima facie showing to the Court that you are in default of your support payments, the burden will be upon you to show a legally justifiable reason for not making each payment missed. You should bring all witnesses and proof you have with you to the hearing to prove your reason for failing to make payments. You are entitled to be represented by an attorney but you are not entitled to a court appointed attorney.

If you fail to appear at the scheduled hearing, and non-payment is proved, you will have failed to meet the burden of proving a legal excuse for non-payment, and an arrest order may be issued.

Dated this ____ day of _____, 19 ____.

CLERK, CIRCUIT COURT

BY: _____
DEPUTY CLERK

IN THE CIRCUIT COURT IN AND FOR
_____ COUNTY, FLORIDA

CASE NO: _____

In Re: The Marriage of:

Petitioner,

and

_____, TRANSMITTAL TO SHERIFF

Respondent.

_____ /

TO: THE SHERIFF'S DEPARTMENT

_____ COUNTY

Enclosed are the original and one copy of a Notice of Hearing,
together with copies of Motion For Adjudication of Contempt.

Please deliver all copies to the Respondent, and after affixing
your return of service on the original Notice of Hearing, return
the original to the undersigned Clerk.

If no service is made all papers should be promptly returned.

Dated this ____ day of _____, 19__.

CLERK, CIRCUIT COURT

BY: _____
DEPUTY CLERK

CASE NO: _____

In Re: The Marriage of:

Petitioner,

and

Respondent.

NOTICE TO APPEAR

TO: _____
Support Payee

Address _____

Enclosed is a copy of the Motion For Adjudication of Contempt and Notice of Hearing filed by the undersigned as Enforcement Administrator in the above cause. If the Respondent is served, the hearing will be held as scheduled, and you must appear for the hearing.

You must call this office on the morning of the hearing date for confirmation of service of Notice to the Respondent. The telephone number is

I HEREBY CERTIFY that the above was served on the Support Payee by registered mail return receipt requested.

CLERK, CIRCUIT COURT

BY: _____
DEPUTY CLERK

CASE NO: _____

In Re: The Marriage of:

Petitioner,

and

Respondent.

PETITION TO MODIFY PRE-JANUARY 1, 1985
ORDER TO PARTICIPATE IN CENTRAL
GOVERNMENTAL DEPOSITORY PROGRAM

PETITION :

Your Petitioner requests that the order of this Court dated _____ be modified to require that _____ payments ordered therein now be paid to the central governmental depository for this county with provision for income deduction.

Petitioner's Signature
Address: _____

Date: _____

ORDER

The Court finds that under the provisions of the governing statute, the petitioner's request should be granted; it is therefore ORDERED and ADJUDGED as follows:

1. That the previous order or judgment of this Court dated _____ shall be modified as follows:
 - a) Effective immediately, Respondent hereafter shall make the previously ordered alimony/child support payments of \$ _____ (total) each (pay period) _____, plus the Clerk's fee, through the central government depository designated as:
 - b) Upon Respondent falling in arrears on any support payment, the Enforcement Administrator is authorized to summons Respondent to appear and give a sworn statement as to his current employment status and sources of income. Respondent may be summoned to appear before the Enforcement Administrator by sheriff service or registered mail, return receipt requested, and the cost thereof shall be reimbursed by Respondent. Failure of Respondent to appear before the Enforcement Administrator, after being properly summoned, shall be deemed contempt of court and punished as such.
 - c) Alimony/child support payments payable through the central government depository are subject to further orders of this Court for income deduction pursuant to Section 61.181, Florida Statutes (1984).
2. That the Clerk's fee per payment in this case is \$ _____.
3. THAT BEGINNING WITH THE FIRST PAYMENT DUE _____ YOUR TOTAL PAYMENT TO THE CLERK'S OFFICE, INCLUDING YOUR REGULAR PAYMENT AND CLERK'S COST WILL BE \$ _____ PAYABLE ON _____ OF _____.

4. That a completed Memorandum to the Clerk together with income deduction order, be forwarded to the Clerk's office immediately.

5. Each party shall immediately inform the depository of any change of name, address, employment, other source of income, or any circumstances that may affect the depository's ability to discharge its duties and responsibilities.

Done and Ordered this ____ day of _____, 19____.

JUDGE, CIRCUIT COURT

IN THE CIRCUIT COURT IN AND FOR
_____ COUNTY, FLORIDA

CASE NO:

Petitioner,

vs.

Respondent.

AFFIDAVIT AND REQUEST
TO AUTHORIZE DIRECT SUPPORT
PAYMENTS

STATE OF FLORIDA
COUNTY OF _____

The undersigned parties hereby request that the Court modify
it's previous order or judgment dated _____,
and allow the support payments provided therein to be paid directly
to _____
(payee)

Both parties acknowledge that each of them are making this
request knowingly, intelligently, and voluntarily and not under
any threat or coercion.

Both parties further acknowledge that either of them may
at any time in the future request to participate in the central
governmental depository program.

AFFIANT (PAYEE)

AFFIANT (PAYOR)

SWORN TO and SUBSCRIBED to by
both parties on the _____ day
of _____, 19__.

NOTARY PUBLIC/DEPUTY CLERK

ORDER OF MODIFICATION

Upon the above request, the Court hereby modifies the support
order or judgment entered _____ to provide
that all future support payment accruing after _____,
shall be payable directly to _____, and
not through the Clerk of Court.

Done and Ordered this _____ day of _____, 19__.

Copies to:

JUDGE, CIRCUIT COURT

IN THE CIRCUIT COURT IN AND FOR
_____ COUNTY, FLORIDA

CASE NO:

Petitioner,

vs.

MEMORANDUM TO CLERK

Respondent.

TO: CLERK, CIRCUIT COURT

SUBJECT: PAYMENT & DISBURSEMENT OF CHILD SUPPORT AND/OR ALIMONY

The Court has this date ordered the payment of the herein specified money directly to your office in the amounts and at the times indicated below. Please make disbursement of this money to the designated party immediately upon receipt in your office.

PAYOR

1. NAME: _____ DOB: _____
SOCIAL SECURITY # _____ PHONE: _____
RESIDENCE ADDRESS: _____
MAILING ADDRESS: _____

2. PLACE OF EMPLOYMENT: _____
ADDRESS: _____
PHONE: _____

3. OTHER SOURCES OF INCOME: AMOUNT PAYABLE
A. _____
B. _____
C. _____

PAYMENT FOR: AMOUNT: PAYABLE: 1ST PAYMENT DUE:

PAYEE

1. NAME: _____ DOB: _____
SOCIAL SECURITY # _____ PHONE: _____
RESIDENCE ADDRESS: _____
MAILING ADDRESS: _____

REMARKS OR INSTRUCTIONS: _____

JUDGE, CIRCUIT COURT
Date: _____

A COPY OF THIS MEMORANDUM MUST BE FORWARDED TO THE CENTRAL GOVERNMENTAL DEPOSITORY IMMEDIATELY UPON ENTRY OF THE ASSOCIATED ORDER.

CASE NO:

Petitioner,

vs.

AFFIDAVIT AS TO CURRENT EMPLOYMENT
STATUS AND INCOME

Respondent.

STATE OF FLORIDA
COUNTY OF _____

BEFORE ME, the undersigned authority, personally appeared _____, Affiant, who upon being first duly sworn, does say, if marked (more than one may apply):

____ 1. Affiant is currently employed by _____, whose address is _____. Affiant is currently earning gross wages in the amount of \$ _____. The following amounts payable _____ daily/weekly/biweekly/monthly are deducted each pay period:

tax withholding: _____
social security: _____
other: _____

____ 2. Affiant has sources of income other than wages described as follows:

(list expected commissions, bonuses, retirement benefits, pensions, worker's compensation, dividends, royalties, or trust account benefits.)

<u>Payor</u>	<u>Amount</u>	<u>How Payable</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

____ 3. Affiant is currently unemployed and has been unemployed since _____. Affiant has no sources of income described in Paragraph 2 above.

4. Affiant is currently (mark one):

____ legally married
____ single

5. Affiant is currently the natural father of _____ of minor children. (no.)

Affiant further swears or affirms that he/she has completely disclosed all information requested above.

SWORN TO and SUBSCRIBED
before me this _____
day of _____,
19____.

AFFIANT

NOTE: TO AVOID A PERSONAL APPEARANCE BEFORE THE CLERK OF COURT, RETURN THIS AFFIDAVIT TO THE CLERK BEFORE THE DATE INDICATED ON YOUR SUMMONS TO APPEAR.

NOTARY PUBLIC