



# RUPERT J. SMITH LAW LIBRARY

Minutes November 1, 2013 at 3:30 p.m.

---

1 **Present**

James T. Walker, Esq.  
Paula A. Lewis, County Commissioner  
Johnathan A. Ferguson, Esq.  
Nora Everlove, Librarian  
Lynn T. Atkinson, Secretary

2  
3  
4  
5  
6  
7 **Absent**

Hon. Burton C. Conner, Chairman  
James Wilder

---

8  
9  
10  
11 **I. MINUTES:**

12 The September 13, 2013 Meeting Minutes were presented to the Trustees. Discussion  
13 was had concerning the minutes and corrections were made. The corrected minutes were  
14 unanimously approved.

15 **II. FINANCIAL REPORT(S):**

16 The August & September 2013 Financial Reports were presented. Discussion was had  
17 concerning the reports:

- 18
- 19 • Ms. Everlove stated that the September report actually reflects two months  
20 revenues and two months expenditures. Since the October 2013 Financial Report  
21 had just been received she did not have time to review these figures.
  - 22 • Mr. Walker stated that he felt it necessary to review the revenues for the past five  
23 and as a result finds that the Revenues have not declined significantly over the past  
24 five years, even though they go up and down year to year. Mr. Walker made a chart,  
25 but did not bring it with him:
    - 26 ○ 2009 - \$256,000.00
    - 27 ○ 2010 - \$409,000.00
    - 28 ○ 2011 - \$358,000.00
    - 29 ○ 2012 - \$379,000.00
    - 30 ○ 2013 - \$352,000.00
  - 31 • Ms. Everlove presented an excel chart which charted the Revenues and  
Expenditures over the past five years. She will e-mail a copy to everyone.

32 Mr. Ferguson made a motion to approve the August and September 2013 Financial  
33 Reports as presented. Mr. Walker seconded the motion and it carried unanimously.



# RUPERT J. SMITH LAW LIBRARY

Minutes November 1, 2013 at 3:30 p.m.

---

34 Discussion on the October 2013 Financial Report was tabled until the December  
35 meeting.

36 **III. RESOLUTION 2013-10001:** Discussion tabled for a future meeting.

37 **IV. SOUTH COUNTY EXPANSION:**

38 Mr. Ferguson reported on his inquiries concerning expansion of the South County Law  
39 Library facilities/services:

- 40 • Unable to coordinate with anyone at IRSC and abandoned the idea of a joint use  
41 facility with IRSC.
- 42 • Contacted Ms. Outlaw concerning this matter and the old property appraiser space  
43 at the St. Lucie West Courthouse and she took the matter under advisement.
- 44 • Mr. Matthews contacted Mr. Ferguson for further information, which Mr. Ferguson  
45 supplied. Mr. Matthews took the matter under advisement and suggested the old  
46 Port St. Lucie Police Substation as alternative facility.
- 47 • Susan Jacobs, the County Library Director contacted Mr. Ferguson to follow-up for  
48 Mr. Matthews:
  - 49 ○ County staff just met with architect & engineer concerning use for the  
50 County Library. Ms. Jacobs excited about co-location possibilities after  
51 conversation with Mr. Ferguson.
  - 52 ○ Old PSLPD Substation 20,000 square foot floor plan. The building is relatively  
53 new and is a nice building.
  - 54 ○ Due to impact fees there is money for build-out which could happen within a  
55 year.
  - 56 ○ In Ms. Jacobs mind it could take up to two years due to operational funding  
57 which may take up to two years.
  - 58 ○ This is an underserved area as far as a library is concerned.
  - 59 ○ Ft. Pierce attorneys are generally located within 2 to 3 miles from the  
60 courthouse. Port St. Lucie attorneys are scattered throughout Port St. Lucie  
61 which diminishes the utility of having a law library located in or near the St.  
62 Lucie West Courthouse. Two-thirds of local attorneys list a Ft. Pierce address  
63 and one-third of the local attorneys list a Port St. Lucie address.

64 Mr. Walker made a motion for the Board to express conceptual interest in the  
65 opportunity for the new facility by Everlove & Associates and whoever. Mr.  
66 Ferguson seconded the motion and it was carried unanimously.

67



# RUPERT J. SMITH LAW LIBRARY

Minutes November 1, 2013 at 3:30 p.m.

---

68 **V. PANIC BUTTON:**

69 Mr. Walker asked that the matter of the Law Library's panic button be followed up on.  
70 Ms. Lewis volunteered to look into this matter.

71 **VI. SELF SERVICE CENTER:**

72 The Clerk of Court has declined to partner with the Law Library in a Self-Help Center  
73 after receiving a marked up agreement with suggested changes from the Trustees. He Mr.  
74 Walker expressed his disappointment and opened the matter up for discussion. It was decided  
75 that the matter be revisited in the future when the opportunity presents itself.

76 **VII. MEETING DATES (January – June 2014):**

77 Discussion was had concerning the meeting dates for January through June 2014. Mr.  
78 Ferguson made a motion that the meeting dates are January 10<sup>th</sup>, February 14<sup>th</sup>, No Meeting in  
79 March, April 4<sup>th</sup>, May 2<sup>nd</sup> and June 6<sup>th</sup>. Mr. Walker seconded the motion and it was carried  
80 unanimously.

81 As there were no further topics for discussion the meeting was adjourned.

82  
83 Dated and signed by the following Trustees this 6th day of December, 2013.

84  
85  
86 /s/ Burton C. Conner  
87 Hon. Burton C. Conner, Chairman

88  
89 /s/James T. Walker  
90 James T. Walker, Esquire

91  
92 /s/ James Wilder  
93 James Wilder

94  
95 /s/ Johnathan A. Ferguson  
96 Johnathan A. Ferguson, Esquire

97  
98 /s/Paula A. Lewis  
99 Paula A Lewis, County Commissioner