

RUPERT J. SMITH LAW LIBRARY

Minutes November 14, 2014

Present: James Wilder, Trustee
Johnathan A. Ferguson, Esquire, Trustee
James T. Walker, Esquire, Trustee
Paula Lewis, Trustee
Nora Everlove, Librarian

I. MINUTES:

Trustee Lewis calls the meeting to order.

II. MOTIONS:

Trustee Walker moves for the Motion to defer the reading of the minutes from January through August that was made at the last meeting, be lifted from the table and further that it be continued again to the next meeting. Trustee Ferguson seconds the Motion and the Motion was unanimously carried.

Trustee Wilder Motions that the proposal to the County in reference to our requests for more space and request for change in the "term" be presented to the County. Trustee Ferguson seconds the Motion and the Motion is unanimously carried.

Trustee Walker Motions that the Trustee's authorize a series of YouTube educational videos for use at the Law Library and for posting on our website. If there is a cost that, that cost be brought back to the Trustees for subsequent authorization and that a report be brought forth at the next meeting showing the progress toward implementation of this program. Walker adds, this is a three part Motion. Trustee Ferguson seconds the Motion and the Motion is unanimously carried.

III. DISCUSSION POINTS:

Minutes from prior meetings (tabled)

Financials

Update on the Rosser Road Site

Just In Time Videos

IV. FINANCIALS:

See the attached financials.

V. READING MINUTES:

The Minutes from the past meetings are requested in Motion to be read and reviewed at the next meeting.

VI. ROSSER ROAD SITE:

Update on the Rosser Road potential Law Library expansion initial draft of memorandum from the County in which Trustee Ferguson drew up some suggestive changes and incorporated the suggested changes from the board and sent them to Susan Jacobs from the County who has been our main contact. Susan shared preliminary drawings (floor plans) for the Law Library space, the initial drawing of the space was on the small side and wouldn't have been as functional as we were hoping. So based on the boards direction with the basic guidelines Ferguson took it upon himself to redraw the plans. The architect adjusted the plan to allow 970 sq. ft. of space. Trustee Walker is disappointed in the small space we have compared to the space of the public library and also with the build out cost of approximately \$60,000.00. Trustee Ferguson is trying to "widdle down" some of the costs that we shouldn't be responsible for. Walker's previous Motion was based on us supplying furniture but not no build out fees. Trustee Ferguson says we are on the track and in good shape to staff the library and operate it. We have roughly \$90,000.00 to \$100,000.00 of unrestricted reserves and that is what we would be "dipping" into for the build out coast. How comfortable is the board with this? It is on the table for discussion. Trustee Walker understands that Ferguson's discussions with Susan remain underway. Trustee Ferguson is not attempting without direction from the board to push back and argue that we should pay nothing his goal is to "widdle" it down to a reasonable number that is comfortable living with given our reserves available for that function. Trustee Lewis is going to try to talk to Susan before any of this is presented. She will try to find out the amount for "unique" fees and fees that are shared in common.

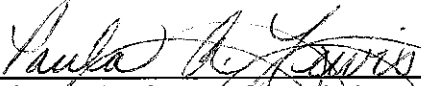
VII. JUST IN TIME VIDEOS:

Trustee Wilder updates us in reference to the Pro-Se type of classes, video classes. Nora, Camile met with Trustee Wilder and they came up with "Just in Time Videos" and what they see as a direction these would be 10-20 min presentations using a number of different media's on our the Law Library's website. We are also discussing with IRSC and possibly the school board about using their service to produce these videos. Envisioning about 4 videos a year. The only concern would be lawyers giving legal advice. We need to check with the Florida Bar just ot make sure there is no bar issues. We would need the proposal to be drawn up for formal approval of the board after it is cleared with the bar. There will be an update by the next meeting.

As there were no further topics the meeting was adjourned.

(Signature page to follow)

Dated and signed by the following Trustees this 4th day of January, 2015.



Paula Lewis, County Commissioner



James T. Walker, Esquire



James A. Wilder



Johnathan A. Ferguson, Esquire