

RUPERT J. SMITH LAW LIBRARY

Minutes August 7, 2015

Present: Charles A. Schwab, Chairman
James Wilder, Trustee
James T. Walker, Esquire, Trustee
Paula Lewis, Trustee
Nora Everlove, Librarian

I. MEETING CALLED TO ORDER:

II. Trustee Paula Lewis, calls the meeting to order. Above Trustees present at meeting, Chairman Charles A. Schwab will be late.

III. MINUTES:

Minutes for the August 7, 2015 meeting were presented for review and approval. Trustee Paula Lewis moves for motion to approve minutes with corrections.

IV. MOTIONS:

Trustee Paula Lewis Motions to approve the August, 2015 minutes. Trustee James Wilder seconds the Motion and the Motion is unanimously carried.

Trustee James Walker Motions to approve the June, 2015 Financials. Trustee James Wilder seconds the Motion and the Motion is unanimously carried.

Trustee James Walker Motions for approval of the proposed 2016 budget prepared by the Librarian, Nora Everlove. Trustee James Wilder seconds the Motion and the Motion is unanimously carried.

Trustee James Walker Motions for acceptance of the offer from Attorney Brad Culver house in reference to donating items belonging to the late Honorable Rupert J. Smith to the Rupert J. Smith Law Library with the amendment that anything the Law Library doesn't accept that it be offered to St Lucie County Regional History Center. Trustee James Wilder seconds the Motion and the Motion is unanimously carried.

Trustee James Walker Motion for an "Agenda Package" to be distributed to Trustees at least 3 days prior to the Law Library meetings, he moves to

formally adopt this provision. Trustee James Wilder seconds the Motion and the Motion is unanimously carried.

V. DISCUSSION POINTS:

Minutes

Motions

Librarian Financial Report for June, 2015 and Proposed 2016 Budget

Donations - Belongings of the late Honorable Rupert J. Smith

Agenda Package

Attendance

Old News:

Ten year plan

Funding proposal for "Just in Time" Videos

VI. LIBRARIAN FINANCIAL REPORT FOR JUNE 2015 and 2016 PROPOSED BUDGET:

Nora Everlove, Librarian states that the revenues are lower because the Clerk collected everything he could in May. It appears that the Clerk could be collecting less. Projected budget is \$31,000.00 the average is approximately \$30,000.00 per month. Trustee James Walker Motions to approve the June Financial, Trustee James Wilder seconds the Motion and the Motion is unanimously carried.

Nora Everlove discussed the proposed budget for 2016 and provided information on revenues, contracts and expenses for the year. Trustee James Walker Motioned to approve the Financial for 2016 proposed budget. Trustee James Wilder seconds the Motion and the Motion is unanimously carried.

VII. DONATIONS:

Trustee James Walker provided a correspondence from Brad Culverhouse offering to donate items relating to the Life of the late Honorable Rupert J. Smith which have been discarded by Judge Smith's family after his death. Trustee Walker moved with a Motion to accept the offer and suggests that we write a letter of thanks to Brad Culverhouse but wants to add the amendment should there be any items the Law Library does not wish to have that they are to be offered to the St. Lucie County Regional History Center. Trustee Wilder seconds the Motion and the Motion is unanimously carried.

VIII. AGENDA PACKAGE:

Trustee Walker Motions to formally adopt provisions that an Agenda Package be delivered at least 3 days prior to each Law Library meeting. The Agenda to include but not limited to the following:

Financials, Minutes from prior Law Library meeting and any other items/issues to be discuss.

Trustee James Wilder seconds the Motion and the Motion is unanimously carried.

IX. ATTENDANCE STATISTICS:

Nora Everlove, Librarian stated attendance for last month was very good.

X. OLD NEWS: BUSINESS:

10 Year Plan:


There was not much discussion on the 10 year plan. It was discussed that it was not written like a Governmental 10 year plan. Chairman, Charles A. Schwab suggests that a 3 hour workshop be set up with the Trustees before the end of the year. Budget ruling is due September 30th. Judge Schwab indicates he will have the Secretary send out dates to all Trustees to see if a mutual date can be coordinated.

Funding proposal for the "Just in Time" Videos:

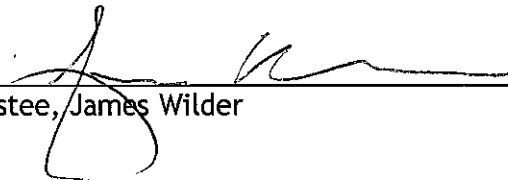
Trustee James Wilder brought forth information on the proposal that was provided to Tallahassee for the "Just in Time" videos. He states that unfortunately our proposal was turned down. He says it was well received by the State and they loved it but the reviewing committee did not understand it and did not like it. Trustee Wilder says we failed in preparing it the way they would understand it but he plans on going to Tallahassee to find out how he can better communicate for the next year committee. Chairman, Charles A. Schwab gives his input and praises Wilder for all of his hard work and effort and he believes it was well done. Wilder thanks the Chairman and wants everyone to know that Nora Everlove worked just as hard on the proposal as well. Praise goes to all who had their hand in it!

As there were no further topics the meeting was adjourned.


Dated and signed by the following Trustees this 11 day of September, 2019



Chairman, Charles Schwab



Trustee, James Wilder



Trustee, James Walker, Esquire

Trustee, Paula Lewis, County Commissioner