

RUPERT J. SMITH LAW LIBRARY

November, 2016 Minutes

Present: Charles A. Schwab, Chairman
James T. Walker, Esquire, Trustee
James Wilder, Trustee
Paula Lewis, Trustee
Nora Everlove, Librarian

I. MEETING CALLED TO ORDER:

II. Chairman, Charles A. Schwab, calls the meeting to order. Above Trustees present at meeting.

III. MINUTES:

Minutes for the September meeting were tabled until the next meeting.

MOTIONS:

A Motion to table meeting minutes for September was brought forth. The Motion is unanimously carried and approved.

A Motion was brought forth to approved the Librarian's Report including Financial Report. The Motion is unanimously carried and approved.

A Motion was brought forth to approve the Ten Year Plan. The Motion is unanimously carried and approved.

IV. DISCUSSION POINTS:

Minutes

Financial Report/Ten Year Plan

Budget 2016/2017

Expressing Gratitude to Paula Lewis for her service with the Law Library

V. NEW BUSINESS

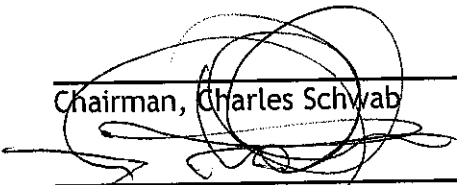
Librarian Report including Financial Report

Nora handed out a copy of the unaudited preliminary report to the Trustees for review. In the report is shows a new Westlaw contract update, 10 year plan draft and copier upgrade project. A Motion is brought forth to approve the 10 year plan and it is approved.

Gratitude and Appreciation of time service by Commissioner Paula Lewis
The Trustees expressed their gratitude and appreciation for time served as Trustee for the Law Library. We thank you Paula and wish you the best, you will be missed.

As there were no further topics the meeting was adjourned.

Dated and signed by the following Trustees this 9th day of December 2016



Chairman, Charles Schwab

Trustee, James Walker, Esquire

Trustee, Paula Lewis



Trustee, Jim Wilder